




# **MOUNTAIN LAKES DISTRICT**

## **ANNUAL MEETING**

**SATURDAY, MARCH 12, 2005**

**10:30 AM**



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PLEASE NOTE: Anyone who plans to build or add to their home in Mountain Lakes requires a Zoning/Building Permit under the Mountain Lakes Zoning Ordinance.





**MOUNTAIN LAKES DISTRICT  
2004 OFFICERS & STAFF**

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MODERATOR.....ANNEMARIE GODSTON  
DISTRICT CLERK.....CYNTHIA HARRIS  
COMMISSIONERS.....RODNEY THOMPSON  
.....ROSELLIE FARR  
.....CHRISTOPHER DEMERS  
DISTRICT TREASURER.....DONALD HASBROUCK  
ASSISTANT DISTRICT TREASURER.....WILLIAM SCHMITT  
HEALTH OFFICER.....CYNTHIA HARRIS  
OFFICER MANAGER.....SHERYL REALI  
OFFICE ASSISTANT.....CYNTHIA HARRIS  
MAINTENANCE.....DONALD DREW

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## **MOUNTAIN LAKES COMMISSIONERS REPORT – YEAR 2004**

The District of Mountain Lakes in the year 2004 has seen even more growth than the year 2003. New building permits have been issued, existing properties have been sold almost as soon as they are put on the market, and the lots that have been put up for bid by the Town of Haverhill have been purchased by new enthusiastic owners.

The goals for the year 2005 will be to balance the new growth with the water supply, wildlife, as well as the recreational opportunities without becoming just another sub-division with loss of all that the original owners worked so hard to preserve.

While our community wishes to extend our welcome to all new property owners, we have to make sure that we can provide everyone with the lifestyle they are seeking. On a serious note, the new demands and continued building will put a strain on the existing water system. Meter readings in the pump house, during the late fall, indicated a major water break in the system. The problem continued and was not solved during the holidays and continued on into the New Year.

The Mountain Lakes District Water System will have to be a priority in the coming year so as to be able to supply all homes with a dependable water supply.

The beautiful lakes that are the Mountain Lakes continue to remain free of milfoil and other aquatic plants that have invaded other regional lakes in the State of New Hampshire. The NH Department of Environmental Services tests our lakes each year and they continue to meet NH standards. To keep our lakes clean and free of pollution, all residents need to take seriously the maintenance of their septic systems and leech fields. The District will continue to allow only canoes, kayaks and row boats on the lakes.

The office staff will continue to provide information and assistance to all residents, and handle inquiries from future property owners.

### **RECREATION**

The Recreation Committee still suffers from a lack of participation by the majority of residents. Perhaps some of the enthusiasm of new property owners will be contagious and create renewed interest for volunteerism. The Mountain Lakes Community has an opportunity with the natural resources that are available for immediate use by all the property owners that are lacking in other communities. Parents can teach their children by becoming involved in the recreation programs and work groups to maintain resources that are available.

### **IMPROVEMENTS**

The District of Mountain Lakes has a new experienced Maintenance person, Donald Drew. Since the Spring of 2004, he has been steadily improving the Lodge and





Community Building. The lodge has had a problem with water seeping through the foundation and causing serious damage to the annex. The District rented the equipment needed to excavate around the foundation. After digging the trench, Don Drew then filled it with crushed stone for drainage and recovered the trench with soil. The area will be graded and seeded in the spring.

The office and the public area of the Community Building have been freshly painted. New carpeting has been installed and the location of the office furniture re-arranged for convenience. The snack bar area of the building has been cleaned top to bottom and continued improvements will be made in that area.

Two new cement benches were purchased, one being placed by the South Beach and one placed on the dam for the residents that walk almost daily most of the year. Both areas are beautiful places to take in the serenity of Mountain Lakes.

Special material was purchased and spread on "Killer Hill" to prevent erosion during the rainy season and summer. Drainage ditches were placed on either side to prevent the wash outs that extended onto our beaches.

#### PLANNING BOARD

The Planning Board is reviewing their responsibilities, keeping the Master Plan updated, and also the Zoning Ordinances. With the increase in building, they are giving the building permits a closer inspection. In the upcoming year, they would like to have input from the residents on any changes they would like to see for the future of the Community.



## GOALS AND OBJECTIVES FOR 2005

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The District will continue its commitment to implementing a balanced program to meet the various needs of the community. The activities will be directed toward keeping Mountain Lakes a growing and vital community and at the same time maintaining stability. The goals for 2005 include:

1. Continued careful administrative management of District affairs.
2. Maintenance and improvement of District facilities.
3. Maintenance and improvement of Recreation programs.
4. Continued analysis and updating of our water system plan to make it  
More reliable and efficient.
5. Investigate options to increase the sources of water.
6. Analysis and continued formation of policies to ensure safeguarding the  
Quality of the lakes.
7. Continued utilization and expansion of the committee structure in order  
To maximize input in setting directions for the District.





**MOUNTAIN LAKES DISTRICT  
ANNUAL MEETING  
MARCH 13, 2004  
MINUTES**

Moderator Annemarie Godston opened the Annual Meeting at 10:31 AM. She introduced the District Clerk Cynthia Harris. She then separated the voters from the non-voters.

Article 1:

To elect the following District officers:

A Moderator for a term of one (1) year.

Michelle Edwards-O'Neil was nominated. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Michelle Edwards-O'Neil.

A Commissioner for a term of three (3) years.

Christopher Demers was nominated and seconded. Paul Moccia was nominated and seconded. Beverly Jacobs was nominated and seconded. David O'Neil was nominated and seconded. As there were no other nominations, a motion was made and adopted to close the nominations. Christopher Demers was elected Commissioner for the term of three (3) years by paper ballot.

A District Clerk for a term of one (1) year.

Cynthia Harris was nominated. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Cynthia Harris.

A Treasurer for a term of one (1) year.

Donald Hasbrouck was nominated. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Donald Hasbrouck.



## Article 2:

To see what sum the District will note to appropriate to pay the expenses of the District during the 2004 fiscal year for the purposes set forth in the District budget.

MOTION made by Commissioner David O'Neil to appropriate \$245,462.00 to pay the expenses of the District during the 2004 fiscal year for the purposes set forth in the District budget.

SECONDED

Discussion followed

VOTED; YES, unanimous

ARTICLE 2 PASSED

## Article 3:

To see if the District will appropriate and approve the budget including revenues and expenses proposed by the Commissioners for the operation of the Water Department for the 2004 fiscal year (January 1 to December 31, 2004), to be offset by user fees and direct that all surplus from water fees as of December 31, 2003, be paid into the Water Department Surplus Capital Reserve Fund.

MOTION made by Commissioner Rodney Thompson for the expenditure of \$111,150.00 for the operation of the Water Department for the 2004 fiscal year, (January 1 to December 31, 2004 as set forth at Page 19 and 20 of the Annual Meeting Booklet) and that all surplus fees as of December 31, 2004 to be paid into the Water Department Surplus Capital Reserve Fund.

SECONDED

Discussion followed

MOTION made to vote on the article

SECONDED

Discussion followed

VOTED; YES, unanimous

ARTICLE 3, PASSED





#### Article 4:

To see if the District will authorize the Mountain Lakes District Commissioners to grant Austin L. Fillmon and Donna M. Fillmon, and/or their heirs or assigns, a perpetual easement of right-of-way for ingress and egress along and over the so called, "Access Road", sometimes also referred to as "Roudebush Loop", that runs from Lakeside Drive to the wells and pumping station, said right-of-way to run from the intersection of Lakeside Drive with the Access Road to the existing driveway on the property of Austin L. Fillmon and Donna M. Fillmon. (Lot 218).

SECONDED

Discussion followed

MOTION made to vote on the article

SECONDED

Discussion followed

VOTED; YES,

ARTICLE 4, PASSED BY PAPER BALLOT

#### Article 5:

To transact any other business that may legally be brought before the District Meeting.

Rosalie Farr said that every year the Commissioners take this opportunity to thank all the members of the committees who volunteer their time. On behalf of all the commissioners they would like to thank everyone.

The other thing they do is to give an award to a person on the basis of their contributions to the District over the year. This year the "Person for the Year" award goes to William Schmitt and also to Sheryl Reali.

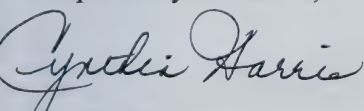
MOTION MADE TO ADJOURN

MOTION SECONDED

VOTED TO ADJOURN

MEETING ADJOURNED AT 12:30 PM.

Respectively submitted,



Cynthia Harris  
District Clerk



2005 MOUNTAIN LAKES DISTRICT PROPOSED BUDGET

A	B	C	D	E	F	G	H	I	J	K	L	M	N
FUND	CATEGORY	GEN OPS	GEN OPS	GEN OPS	REC	REC	REC	LODGE	LODGE	LODGE	TOTAL	TOTAL	TOTAL
1 ACCT.		2004	ACTUAL 2004	PROP 2005	BUDGET 2004	ACTUAL 2004	PROP 2005	BUDGET 2004	ACTUAL 2004	PROP 2005	BUDGET 2004	ACTUAL 2004	PROP 2005
2	1-5002 COMMISSIONER	7,200.00	7,200.00	7,200.00	-	-	-	-	-	-	7,200.00	7,200.00	7,200.00
3	1-5004 TREASURER	400.00	400.00	400.00	-	-	-	-	-	-	400.00	400.00	400.00
4	1-5006 CLERK	50.00	50.00	50.00	-	-	-	-	-	-	50.00	50.00	50.00
5	1-5008 MODERATOR	50.00	50.00	50.00	-	-	-	-	-	-	50.00	50.00	50.00
6	1-5009 ZONING OFFICER	1,200.00	1,000.00	1,800.00	-	-	-	-	-	-	1,200.00	1,000.00	1,800.00
7	1-5010 OFFICE MANAGER	17,867.00	20,461.21	20,000.00	-	-	-	-	-	-	17,867.00	20,461.21	20,000.00
8	1-5011 OFFICE ASSIST.	10,932.00	9,654.40	10,326.00	-	-	-	-	-	-	10,932.00	9,654.40	10,326.00
9	1-5012 MAINT. SALARIES	25,000.00	21,250.65	28,750.00	-	-	-	-	-	-	25,000.00	21,250.65	28,750.00
10	1-5016 REC. DIRECTOR	-	-	-	6,000.00	6,949.13	4,900.00	-	-	-	6,000.00	6,949.13	4,900.00
11	1-5017 HEAD LIFE GUARD	-	-	-	3,600.00	2,568.29	3,000.00	-	-	-	3,600.00	2,568.29	3,000.00
12	1-5018 LIFE GUARD	-	-	-	8,000.00	7,511.16	8,000.00	-	-	-	8,000.00	7,511.16	8,000.00
13	1-5019 LIFE GUARD STATION	-	-	-	3,000.00	3,574.77	1,700.00	-	-	-	3,000.00	3,574.77	1,700.00
14	1-5022 LODGE ATTEND.	-	-	-	800.00	632.50	1,000.00	-	-	-	800.00	632.50	1,000.00
15	1-5026 FICA EXPENSE	4,047.00	3,928.52	4,366.31	1,576.00	1,576.17	1,346.40	-	-	-	5,623.00	5,605.69	5,712.71
16	1-5028 U.E. INSURANCE	300.00	311.00	300.00	-	-	-	-	-	-	300.00	311.00	300.00
17	1-5030 WORKERS' COMP	1,150.00	1,282.62	1,150.00	-	-	-	-	-	-	1,150.00	1,282.62	1,150.00
18	1-5032 BANK CHARGES	50.00	65.00	70.00	-	-	-	-	-	-	50.00	65.00	70.00
19	1-5034 TAN INTEREST	3,000.00	2,589.04	3,000.00	-	-	-	-	-	-	3,000.00	2,589.04	3,000.00
20	1-5036 FPR BOND	25,405.00	25,404.24	24,650.00	-	-	-	-	-	-	25,405.00	25,404.24	24,650.00
21	1-5038 WATER BOND	18,050.00	18,046.88	16,828.13	-	-	-	-	-	-	18,050.00	18,046.88	16,828.13
22	1-5039 HEALTH REG.	150.00	-	150.00	-	-	-	-	-	-	150.00	-	150.00
23	1-5040 LEGAL EXPENSE	5,000.00	4,052.84	4,000.00	-	-	-	-	-	-	5,000.00	4,052.84	4,000.00
24	1-5042 AUDIT EXPENSE	5,000.00	5,275.00	5,000.00	-	-	-	-	-	-	5,000.00	5,275.00	5,000.00
25	1-5046 INSURANCE	7,500.00	7,197.68	7,500.00	-	-	-	-	-	-	7,500.00	7,197.68	7,500.00
26	1-5048 OFFICE SUPPLIES	2,500.00	1,796.81	2,300.00	-	-	-	-	-	-	2,500.00	1,796.81	2,300.00
27	1-5051 TELEPHONE	2,500.00	1,962.26	2,100.00	-	-	-	-	-	-	2,500.00	1,962.26	2,100.00
28	1-5052 ELECTRICITY	2,750.00	2,427.59	2,600.00	750.00	752.29	750.00	600.00	613.49	600.00	1,625.00	1,200.00	1,200.00
29	1-5054 FUEL/PROPANE	1,300.00	1,521.74	1,900.00	700.00	319.40	700.00	3,500.00	3,886.76	3,700.00	5,500.00	5,726.80	6,300.00
30	1-5056 PRINT/ADV.	400.00	442.78	400.00	600.00	613.36	600.00	-	-	-	1,000.00	956.14	1,000.00
31	1-5058 WATER CHARGE	380.00	400.00	400.00	380.00	400.00	400.00	380.00	400.00	400.00	1,140.00	1,200.00	1,200.00
32	1-5059 STANDBY FEE	21,000.00	21,000.00	21,000.00	-	-	-	-	-	-	21,000.00	21,000.00	21,000.00
33	1-5060 CONST/TRAN.	100.00	-	-	500.00	788.79	500.00	-	-	-	600.00	788.79	500.00
34	1-5062 FEES/REG.	1,200.00	1,996.26	1,200.00	-	-	-	-	-	-	1,200.00	1,996.26	1,200.00
35	1-5063 CHECK BUILDINGS	-	980.00	-	-	-	-	-	-	-	-	980.00	-
36	1-5064 FAC. MAINT.	1,500.00	5,034.33	1,500.00	1,200.00	734.42	850.00	2,000.00	2,337.53	300.00	4,700.00	8,106.28	2,650.00
37	1-5065 SNO PLOW/MOW	2,250.00	2,000.00	2,300.00	-	-	-	-	-	-	2,250.00	2,000.00	2,300.00
38	1-5066 BEAUTIFUL/LIFE	150.00	100.03	200.00	-	-	-	-	-	-	150.00	100.03	200.00
39	1-5068 SPECIAL EVENTS	300.00	521.85	350.00	500.00	498.48	800.00	200.00	79.56	200.00	800.00	1,020.33	1,150.00
40	1-5068 SHOP/SUPPLIES	1,000.00	1,658.81	1,500.00	2,000.00	2,360.19	2,000.00	300.00	143.98	300.00	3,000.00	4,118.58	3,700.00
41	1-5070 EQUIP. PURCH.	8,500.00	1,582.58	850.00	250.00	256.96	500.00	300.00	143.98	300.00	9,050.00	1,993.53	1,650.00
42	1-5072 MIL/EAZE	900.00	987.50	1,000.00	-	-	-	-	-	-	900.00	987.50	1,000.00
43	1-5074 BLDG. MAINT.	3,020.00	3,245.06	3,000.00	-	-	-	4,000.00	1,465.24	4,000.00	7,020.00	4,710.30	7,000.00
44	1-5076 EQUIP. MAINT.	600.00	714.23	600.00	300.00	158.45	300.00	200.00	158.80	200.00	1,100.00	1,031.48	1,100.00
45	1-5078 CAP.RES-WATER	10,000.00	10,000.00	10,000.00	-	-	-	-	-	-	10,000.00	10,000.00	10,000.00
46	1-5079 BEACH/POOL	-	-	-	5,500.00	2,171.25	3,000.00	-	-	-	5,500.00	2,171.25	3,000.00
47	1-5082 SECURITY	5,000.00	5,507.50	6,000.00	-	-	-	-	-	-	5,000.00	5,507.50	6,000.00
48	1-5088 PLANNING BOARD	100.00	155.80	150.00	-	-	-	-	-	-	100.00	155.80	150.00
49	1-5097 DEDICATED WATER LINE	-	-	-	-	-	-	-	-	-	-	-	-
50	1-5097 MISCELLANEOUS	100.00	-	-	-	-	-	-	-	-	100.00	-	-
51	1-5099 TOTAL	197,001.00	192,245.22	192,940.44	35,656.00	31,785.61	30,346.40	12,805.00	10,033.27	10,900.00	245,462.00	234,064.10	234,186.84





# 2005 GENERAL OPERATIONS BUDGET INFORMATION SHEET

ND CT.	CATEGORY	BREAKDOWN INFORMATION	GEN OPS BUDGET PROP 2005
002	COMMISSIONER	\$600/QUARTER	7,200.00
004	TREASURER		400.00
006	CLERK		50.00
008	MODERATOR		50.00
009	ZONING OFFICER	\$150/MONTH	1,800.00
010	OFFICE MANAGER	1340 ESTIMATED HRS AT 5% INCREASE	20,000.00
011	OFFICE ASSISTANT	1056 ESTIMATED HRS AT 5% I NCREASE	10,326.00
012	MAINTENANCE	1820 ESTIMATED HRS	26,750.00
026	FICA EXPENSE		4,366.31
028	U.E.INSURANCE		300.00
030	WORKERS' COMP		1,150.00
032	BANK CHARGES		70.00
034	TAN INTEREST		3,000.00
036	FPR BOND		24,650.00
038	WATER BOND		16,828.13
039	HEALTH REG.		150.00
040	LEGAL EXPENSE		4,000.00
042	AUDIT EXPENSE		5,000.00
046	INSURANCE		7,500.00
048	OFFICE SUPPLIES		2,300.00
051	TELEPHONE	PHONE, FAX & INTERNET	2,100.00
052	ELECTRICITY	COMMUNITY CENTER & STREET LIGHTS	2,600.00
054	FUEL/PROPANE	COMMUNITY CENTER	1,900.00
056	PRINT/ADV.	BUDGET & ANNUAL MEETING ADV.	400.00
058	WATER CHARGE	COMMUNITY CENTER	400.00
059	STANDBY FEE	VW&L SIGNED CONTRACT-\$1750/MONTH	21,000.00
062	FEES/REG.	MEMBERSHIPS,DAM FEES,LAKE TEST.	1,200.00
064	FAC. MAINT.:	RUBBISH, REMOVAL, GENERAL MAINT., MOVE BARRIERS	1,500.00
065	SNO PLOW/MOW	SNOW PLOWING & LAWN MOWING	2,300.00
066	BEAUT/WILDLIFE	SHRUBS, TREES, PLANTS, MULCH, SOIL, ETC.	200.00
068	SPECIAL EVENTS	PLAQUE & ANNUAL MEETING LUNCHEON	350.00
070	SHOP/SUPPLIES	CLEANING SUPPLIES, ETC.	1,500.00
072	EQUIP. PURCHASE		850.00
074	MILEAGE	TRUCK EXPENSE	1,000.00
076	BUILDING MAINT.		3,000.00
078	EQUIP. MAINT.	COPY MACHINE, FURNACE REPAIR, ETC.	600.00
079	CAP.RES-WATER	WATER CAPITAL RESERVE	10,000.00
088	SECURITY		6,000.00
096	PLANNING BOARD		150.00
099	MISCELLANEOUS		-
	TOTAL		192,940.44

	BEGINNING	12/31/2004	BALANCE	
DEBT SERVICE	BALANCE	PAID TO	DUE	
1-5036 FPR BOND	444,504.41	165,337.72	279,166.69	PAID IN FULL ON 12/23/2018
1-5038 WATER BOND	619,190.96	586,753.47	32,437.51	PAID IN FULL ON 2/15/06

ESTIMATED TAX RATE:	2005	\$	10.22
PREVIOUS YEARS TAX RATES:	2004	\$	10.99
	2003	\$	11.17
	2002	\$	11.14
	2001	\$	10.96
	2000	\$	9.78



### 2005 RECREATION BUDGET INFORMATION SHEET

ID CT.	CATEGORY	BREAKDOWN INFORMATION	REC PROP 2005
16	REC. SUPERVISOR		4,900.00
17	HEAD LIFEGUARD		3,000.00
18	LIFEGUARDS		8,000.00
19	LIFEGUARD STATION		1,700.00
22	LODGE ATTENDANT		1,000.00
26	FICA EXPENSE		1,346.40
52	ELECTRICITY	POOL	750.00
54	FUEL/PROPANE	POOL	700.00
56	PRINT/ADV.	SUMMER PROGRAM STAFF ADV.	600.00
58	WATER CHARGE	POOL	400.00
60	CONS/TRAIN.	LIFEGUARD TRAINING	500.00
64	FAC. MAINT.:	PORTABLE TOILET, SKATING RINK MAINT.	850.00
68	SPECIAL EVENTS	DJ & STAFF PARTY	800.00
70	SHOP/SUPPLIES	RESALE SNACKS, LIFEGUARD BATHING SUITS, FIRST AIDE SUPPLIES, PARKING TAGS, WINTER & SUMMER ACTIVITY SUPPLIES	2,000.00
72	EQUIP. PURCHASE		500.00
78	EQUIP. MAINT.	PUTTING DOCKS IN & OUT, REPAIRING SUMMER EQUIP.	300.00
82	BEACH/POOL	OPEN & CLOSE POOL, POOL SUPPLIES, POOL TESTING	3,000.00
	TOTAL		30,346.40

### 2005 LODGE BUDGET INFORMATION SHEET

ID T.	CATEGORY	BREAKDOWN INFORMATION	LODGE PROP 2005
51	TELEPHONE	LODGE PAYPHONE	600.00
52	ELECTRICITY	LODGE	1,200.00
54	FUEL/PROPANE	LODGE	3,700.00
58	WATER CHARGE	LODGE	400.00
64	FAC. MAINT.:	OUTSIDE WORK ON BUILDING	300.00
70	SHOP/SUPPLIES		200.00
72	EQUIP. PURCHASE:	CONCRETE BENCH, PICNIC TABLE	300.00
76	BUILDING MAINTENANCE		4,000.00
78	EQUIP. MAINT.	FURNACE TUNEUP	200.00
	TOTAL		10,900.00

### 2005 GENERAL OPERATIONS & RECREATION PROPOSED REVENUE

ID T.	CATEGORY	BREAKDOWN INFORMATION	PROPOSED REVENUE 2005
32	BUILDING PERMITS		100.00
33	BATH FEES		675.00
35	INTEREST REVENUE		50.00
36	LODGE FEE		1,000.00
38	INSURANCE REIMB.		300.00
40	BATH SURCHARGE		1,000.00
42	BOAT RENTALS		1,000.00
45	MISC. REVENUE		500.00
46	SNACK REVENUE		1,500.00
	TOTAL		6,125.00





**#34002320 - Mt. Lakes Recreational Facilities**

Established in March 1992 - Article 6 for the financing of the cost of the acquisition of recreation equipment or the construction of capital improvements to the recreational facilities. In March 1994 under Article 5 the Commissioners were named as agents of the District for the purpose of expending such funds.

Date	Description	In/Out	Balance	
01/01/04	Beginning Balance		1,514.36	
12/31/04	Interest earned	16.39	1,530.75	<b>1,530.75</b>

**#34002321 - Mt. Lakes Water Dept.**

Established in March 1992 - Article 5 for the financing of the cost of the construction of capital improvements for the Mountain Lakes Water Dept. The Commissioners are designated as agents of the District to expend funds. Changed in March 2003 - Article 5 to include the replacement of water lines and equipment and any capital improvements of the water system.

Date	Description	In/Out	Balance	
01/01/04	Beginning Balance		33,846.99	
10/19/04	Deposit	10,000.00	43,846.99	
10/19/04	Monadnock Dr. Line	(22,210.00)	21,636.99	
12/31/04	Interest earned	1,825.68	23,462.67	<b>23,462.67</b>

**#34002323 - Mt. Lakes Water Dept.**

Established in March 1993 - Article 4 and that all funds remaining at the end of each fiscal year shall be deposited for the purpose of replacing water lines and equipment of the Water Department. Changed in March 1995 - Article 7 to include the replacement and acquisition of water lines, equipment and water sources and under Article 6 to designate the Commissioners as agents to withdraw money from time to time. Such reserve shall be established only from surplus from water revenues and not from appropriations.

Date	Description	In/Out	Balance	
01/01/04	Beginning Balance		23,755.49	
11/29/04	Deposit	14,156.00	37,911.49	
12/31/04	Interest earned	1,296.88	39,208.37	<b>39,208.37</b>

**#34002822 - Mt. Lakes Facilities Improvements**

Established in March 1990 - Article 10 to be administered by the Commissioners for the purpose of improvements in the District to the facilities owned by the District.

Date	Description	In/Out	Balance	
01/01/04	Beginning Balance		7,273.92	
12/31/04	Interest earned	944.21	8,218.13	<b>8,218.13</b>
<b>Total Funds</b>				<b>72,419.92</b>



**MOUNTAIN LAKES WATER DEPARTMENT 2005 PROPOSED BUDGET**

FUND ACCT.	CATEGORY	WATER DEPT. BUDGET 2004	WATER DEPT. ACTUAL 2004	WATER DEPT. PROP 2005
2-5051	TELEPHONE	2,200.00	2,298.58	2,500.00
2-5052	ELECTRICITY	17,000.00	11,002.80	12,000.00
2-5054	FUEL/PROPANE	825.00	750.38	825.00
2-5056	PRINT/ADVERTISING	200.00	-	100.00
2-5062	FEES/REGISTRATION	1,700.00	1,561.00	1,600.00
2-5064	FACILITY MAINT.	1,000.00	1,556.05	1,500.00
2-5070	SHOP SUPPLIES	7,000.00	12,723.37	8,500.00
2-5071	BREAKS/FREEZEUPS	5,000.00	1,527.50	4,000.00
2-5074	MILEAGE	250.00	38.63	200.00
2-5076	BLDG.MAINT/REPAIR	500.00	-	500.00
2-5078	EQUIP.MAINT.	2,000.00	1,468.50	2,000.00
2-5094	WW&L WATER RENTAL	35,475.00	12,159.00	25,075.00
2-5095	OTHER WATER PURCHASE	-	-	12,000.00
2-5096	CONTRACT LABOR	38,000.00	37,162.08	40,000.00
	<b>TOTAL</b>	<b>111,150.00</b>	<b>82,247.89</b>	<b>110,800.00</b>

**MOUNTAIN LAKES WATER DEPARTMENT 2005 INFORMATION SHEET**

FUND ACCT.	CATEGORY	BREAKDOWN INFORMATION	WATER DEPT. PROP 2005
2-5051	TELEPHONE	PHONE LINES PUMPHOUSE & CHAMBERS	2,500.00
2-5052	ELECTRICITY	PUMPHOUSE	12,000.00
2-5054	FUEL/PROPANE	PUMPHOUSE	825.00
2-5056	PRINT/ADVERTISING	MISC. ADVERTISING	100.00
2-5062	FEES/REGISTRATION	WATER TESTING, CHEMICAL TESTING, YEARLY MEMBERSHIP FEES	1,600.00
2-5064	FACILITY MAINT.	PLOWING & SANDING	1,500.00
2-5070	SHOP SUPPLIES	CHLORINE, REPLACEMENT PARTS, ETC.	8,500.00
2-5071	BREAKS/FREEZEUPS	SUPPLIES FOR BREAKS-SAND, GRAVEL	4,000.00
2-5074	MILEAGE		200.00
2-5076	BLDG.MAINT/REPAIR	PUMPHOUSE	500.00
2-5078	EQUIP.MAINT.	PUMP REPAIR, ETC.	2,000.00
2-5094	WW&L WATER RENTAL	WATER USAGE FROM WW&L	25,075.00
2-5095	OTHER WATER PURCHASE		12,000.00
2-5096	CONTRACT LABOR	MAINTENANCE	40,000.00
	<b>TOTAL</b>		<b>110,800.00</b>

**MOUNTAIN LAKES WATER DEPARTMENT PROPOSED 2005 REVENUE**

FUND ACCT.	CATEGORY		WATER DEPT. ACTUAL 2004	WATER DEPT. PROP 2005
2-4003	HOOK-UPS		4,550.00	5,600.00
2-4005	INTEREST			-
2-4015	MISCELLANEOUS			-
2-4019	WATER BILLS	2004 SERVICE	117,630.04	
		2005 SERVICE		105,200.00
	<b>TOTAL</b>		<b>122,180.04</b>	<b>110,800.00</b>





**MOUNTAIN LAKES DISTRICT  
TOWN OF HAVERHILL  
PROPOSED WARRANT FOR 2005 ANNUAL DISTRICT MEETING**

To the voters of the Mountain Lakes District located in the Town of Haverhill, New Hampshire, who are qualified to vote in District affairs:

You are hereby notified to meet at the District Building (Ski Lodge) in the Mountain Lakes District on Saturday, March 12, 2005, at 10:30 a.m. to act on the following Articles:

**Article 1:**

To elect the following District officers:

- A Commissioner for a term of three (3) years.
- A Moderator for a term of one (1) year.
- A District Clerk for a term of one (1) year.
- A Treasurer for a term of one (1) year.

**Article 2:**

To see what sum the District will appropriate for the purpose of funding improvements to water system lines including the construction of a dedicated water line from the pump house to the chambers (water reservoir), and any improvements necessary or incidental thereto; and to see whether the District will authorize the issuance of all or part of that amount of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and take all action as may be necessary to carry out the purposes of any vote under this Article. 2/3 Ballot vote required. The Commissioners recommend this article. [Note: It is the Commissioners' intent that this article will be voted on at an adjourned session of the Annual Meeting, to be held after further details have been determine.]”





**Article 3:**

To see what sum the District will vote to appropriate to pay the expenses of the District during the 2005 fiscal year for the purposes set forth in the District budget.

**Article 4:**

To see if the District will appropriate and approve the budget including revenues and expenses proposed by the Commissioners for the operation of the Water Department for the 2005 fiscal year.

**Article 5:**

To transact any other business that may legally be brought before the District Meeting.



## APPENDIX A

### DISTRICT BUDGET LINE ITEM DESCRIPTIONS

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#### ITEM#

**006 - COMMISSIONERS** - \$2400 Per Commissioner.

**004 - TREASURER** - Treasurer signs checks and official fiscal documents.

**006 - DISTRICT CLERK** - Stipend for voter checklist monitoring and minute taking for all formal District Meetings.

**008 - MODERATOR** - Stipend for Annual Meetings and other formal meetings.

**009 - ZONING OFFICER** - Stipend for reviewing, approving (if appropriate) building/zoning permits, taking care of various complaints/problems and attend meetings.

**010 - OFFICE MANAGER** - Responsible for general operations and assistant to Commissioners, accounts payable and receivable, payroll, financial reports and all budgetary work.

**011 - OFFICE ASSISTANT** - Responsible for general operations and assistant to Commissioners, attends monthly meetings and prepares minutes.

**012 - MAINTENANCE SALARIES** - Provides general maintenance tasks.

**016 - RECREATION DIRECTOR** - Responsible for planning and implementing recreation program.

**017 - HEAD LIFEGUARD** - Oversees lifeguards and fills in for recreation director on days off.

**018 - LIFEGUARDS** - Includes lifeguard coverage of approximately 9 weeks of open beach/pool time.

**019 - LIFEGUARD STATION** - Responsible for renting boats and equipment, selling racks, registration of parking permits.





**APPENDIX A**  
**DISTRICT BUDGET LINE ITEM DESCRIPTIONS**

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**ITEM #**

**0022 - LODGE ATTENDANT** - Base wages for base lodge during ice skating season and other activities at the Lodge.

**0026 - FICA** - Current rate based on total salaries as per federal regulations.

**0028 - UNEMPLOYMENT INSURANCE** - Rate is set by state agency and federal regulations.

**0030 - WORKS COMPENSATION** - Legally required.

**0032 - BANK CHARGES** - Bank fees for maintaining various District and Water Department accounts.

**0034 - TAX ANTICIPATED NOTE INTEREST** - Based on operating budget at a % determined by the bank. Figures based on amount borrowed and to be funded through taxes.

**0036 - FPR BOND** - Improvement to water piping on French Pond Road.

**0038 - WATER BOND** - Purchase of Water Department, etc. from Mountain Springs Water Company.

**0039 - HEALTH REGULATION** - Fees for the administration of the septic system regulation.

**0040 - LEGAL** - Includes fee for counsel at Annual Meeting and legal advice to the District.

**0042 - AUDIT** - Audit of District books necessary for State and Town reports.

**0046 - INSURANCE** - Cost of insurance for District and Water Department coverage.

**0048 - OFFICE SUPPLIES** - Purchasing of office supplies including postage for mailings to property owners.



**APPENDIX A**  
**DISTRICT BUDGET LINE ITEM DESCRIPTIONS**

---

**ITEM#**

**051 - TELEPHONE** - Cost to maintain telephone service to the District office phone, fax and internet and Lodge payphone.

**052 - ELECTRICITY** - Cost to maintain electrical service to three locations; District Office, Lodge and Water Department.

**054 - FUEL/PROPANE** - Cost of heating fuel for the Community Center building, the Lodge, District Pool and Water Department facilities.

**056 - PRINT/ADVERTISING** - Printing required for General Operations, Recreation program and Water Department.

**058 - WATER CHARGE** - Cost of water for the District to include the Community Center building, the Lodge and District Pool.

**059 - WATER STANDBY FEE** - Woodsville Water & Light signed water contract monthly fee.

**060 - CONSULTING/TRAINING** - Cost training new employees and/or consulting services.

**062 - FEES/REGISTRATION** - NHMA Memberships and other miscellaneous fees.

**064 - FACILITY MAINTENANCE** - General maintenance of the facilities.

**065 - SNOW PLOWING/MOWING** - Cost for snowplowing and lawn mowing.

**066 - BEAUTIFICATION/WILDLIFE** - Planting trees, flowers, shrubs and installing bird boxes throughout the District.

**068 - SPECIAL EVENTS** - Entertainment on the beach and at the Lodge, awards and other activities for General Operations and Recreation.





**APPENDIX A**  
**DISTRICT BUDGET LINE ITEM DESCRIPTIONS**

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**ITEM#**

**070 - SHOP SUPPLIES** - Amount to maintain the District, Recreation , the Lodge and Water Department.

**071 - WATER BREAKS** - Expense for repairing water breaks, such as sand and other materials.

**072 - EQUIPMENT PURCHASE** - Purchasing of equipment for the District, Recreation, the Lodge and Water Department.

**074 - MILEAGE** - Expense for maintenance truck use and other mileage.

**076 - BUILDING MAINTENANCE/REPAIR** - Cost of maintaining current facilities.

**078 - EQUIPMENT MAINTENANCE** - Repair of equipment, e.g., copies, furnace, etc.

**079 - CAPITAL RESERVE ACCTS** - Amount to be put into a capital reserve account.

**082 - BEACH/POOL** - Maintenance of the beach and pool areas including pool chemicals, beach sand , etc.

**088 - SECURITY** - Cost of hiring security officers to patrol Mountain Lakes facilities as specific time periods.

**094 - WATER RENTAL** - Woodsville Water & Light contract.

**096 - PLANNING BOARD** - Funds for supplies, etc. for the Planning Board.

**096 - WATER DEPARTMENT** - Monthly maintenance contract for the Water Dept.



